



LEE COUNTY 4-H CLUB FUND-RAISER REQUEST



Name of Club: _____ Date: _____

Club Leader: _____ Phone No.: _____

PROPOSED FUND-RAISER ACTIVITY

Date: _____

Time: _____

Location: _____

Name of Adult Supervising Activity: _____

Description of Fund-Raiser (activity, how selected, names of persons/organizations involved):

Purpose of Fund-Raiser (what is the purpose and what will proceeds be used for):

Requested By: _____ Date: _____
Leader

Approved By: _____ Date: _____
4-H Agent

LEE COUNTY 4-H CLUB FUND-RAISING GUIDELINES

Operating funds are important to the success of most organizations, and 4-H is no exception. Funds for 4-H work are derived from many sources, and among these are club fund-raising projects.

4-H is a function of our local, state and federal governments, and the use of the name and emblem "4-H" is patented by the United States Department of Agriculture. It is vital that we use professional and volunteer 4-H staff members protect the wholesome reputation of the 4-H organization. Failure to do so could result in the loss of affiliation with the 4-H organization and use of name and emblem.

The following guidelines should be followed when planning a 4-H club fund-raising activity:

1. Never let fund-raising lower the status of prestige of 4-H. Wholesome educational purpose for funds and wise use of them are the most important guiding principles.
2. Written application for approval of fund-raising activity must be submitted and approved by the 4-H office prior to the fund-raising event.
3. Plans for the fund-raising activity should not be carried out until the leader receives written approval from the 4-H office.
4. There must be a specific purpose for each fund-raising activity.
5. Lotteries, drawings or games of chance are not appropriate fund-raising activities. Instead, plan 4-H fund-raising so that the public or customer will receive full value.
6. In the event of conflicting club fund-raising activities, the date of application will determine approval (first come first serve basis).
7. Remember the basic purpose of 4-H is education. Do not let sideline fund-raising "busy work" get in the way of more fundamental programs of learning and doing.

(Adapted from Clay County)